

Spring 3-4-1952

## Senate Meeting March 4, 1952

Academic Senate  
*Illinois State University*

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SENATE MEETING  
March 4, 1952

RECEIVED  
MAR 14 1952  
Dean Larsen

The meeting was called to order by President Fairchild with all members present except Mr. Horton, Mr. Hiett, Mr. Hoover, Mr. Hancock, and Miss Terrill who were excused. Miss Teager represented the English Department for Mr. Hiett.

President Fairchild discussed briefly the procedure to be used in selecting new staff members. He reported that there will probably be eighteen faculty members on leave of absence next year, but that he hopes it will be possible to absorb about twelve of these positions. In filling new positions, Heads of Departments, Directors of Divisions, and Directors of Areas should help in trying to secure candidates in any possible manner in order to bring the best people to fill vacancies. The President will secure help from teachers agencies and it is suggested that there not be a duplication of effort in this connection, but that Heads of Departments, etc. feel free to make suggestions concerning candidates whose names have been secured through other sources. When an agreement has been reached that certain candidates are desirable, the President will invite them to the campus for interviews. Departments will then be asked to fill out the sheet provided by the Committee on Appointments, Promotion and Tenure, indicating the person or persons who have been selected for appointment. The Advisory Committee of the Board, and next the Board will be asked to confirm appointments.

The President announced that at the faculty meeting on March 11, Dean Larsen will explain the procedure to be used in connection with preparation for a visit to be made to our campus next fall in connection with the study in teacher education improvement under the direction of the American Association of Colleges for Teacher Education. Departments, divisions, and areas will need to cooperate in this connection and a great deal will depend on their contribution in working on the study. Materials to be prepared for the visit will be found to be interesting and challenging. The visit will probably be made the latter part of November or the first of December. In a similar visit that was made to the Teachers College at Terre Haute, Indiana, President Fairchild, Dean Larsen, and Mr. Carrington from this campus were on visiting committee. President Fairchild asked Dean Larsen, who is to serve as chairman in working on the study on this campus, to add any further information. The Dean emphasized the importance of having complete faculty participation. He indicated that at the faculty meeting he will outline the methods and procedure to be used.

President Fairchild said that copies of the standards report and evaluation sheets and other materials of the AACTE will be made available to all Heads of Departments.

Dean Larsen indicated that twelve pages of mimeographed material concerning the study also will be made available to all faculty members.

President Fairchild called attention to a graduate school poster which has been prepared and is ready for distribution, and asked for information with reference to its distribution. Dean Larsen reported that 3000 posters are available to be sent to all high schools on the addressograph list as well as to additional high schools and to colleges in Illinois and adjoining states where graduate work is not at present being offered.

The President reported that the summer session folder is about ready for distribution and that addressing in this connection has been started. The folder to be sent to high school graduates is about ready for final proof. It is hoped that the pictorial bulletin "Across the Campus" will be ready for distribution about the

last of March. It is also hoped and expected that the summer session bulletin and the general catalog will be available earlier this year than was true a year ago.

President Fairchild welcomed Miss Stein as a visitor to the Senate meeting in connection with a report of a committee on standards for admission to student teaching. He also welcomed Miss Teager who was representing the English Department for Mr. Hiatt.

Mr. Carrington distributed dittoed copies of the report of the committee, a copy of which will be filed with the minutes in the Secretary's office. Mr. Mills moved that, "A student will be required to have a "C" average in all courses in any field in the secondary division in which he will do his student teaching. This applies to both first and second teaching fields." be made number 10 of the report of the committee. Mr. Holmes seconded the motion and it was carried. Mr. Carrington moved the adoption of the report with the addition of number 10. Mr. Gooding seconded the motion and it was carried. It was generally agreed that individual departments may work out their own procedures in relation to number 10 of the standards.

Miss French reported on the committee on probation-drop system and selective retention. She distributed copies of the report, one of which will be filed with the minutes in the Secretary's office. Miss French indicated that Miss Margaret Cooper, Miss Whitten, Mr. Gibson, and Mr. Kinneman were members of her committee and that Miss Brenneman and Dean Larsen served in an advisory capacity. Time did not permit discussion or action in connection with this report which will receive attention at the next meeting of the Senate.

President Fairchild reported that Mr. Tiedeman will discuss the testing service and the use of the IBM equipment at the next Senate meeting.

It was agreed that the April meeting of the Senate will be moved forward to Monday, March 31, the faculty meeting on Tuesday, April 15, and the high school faculty meeting on Tuesday, April 22. These changes are made necessary because of spring vacation and some necessary absences from the campus.

The meeting adjourned.

Elsie Brenneman  
Secretary

Agenda:

1. Further report of committee on probation-drop system and selective retention.
2. Development of greater interest on the part of the faculty in assemblies, concerts and entertainments, athletic events, conferences, special events, etc.
3. Discussion of testing services and the use being made of the IBM equipment.